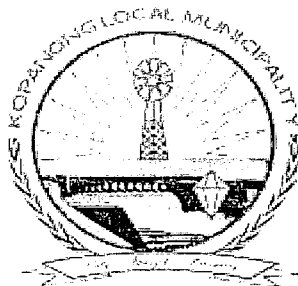


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OFFICE OF THE MUNICIPAL MANAGER

Date: 12 March 2014

MINUTES OF THE ANNUAL REPORT REVIEWING MEETING HELD ON THE 04TH MARCH 2014 IN MUNICIPAL MANAGER'S BOARDROOM

1. Members in attendance

Name and Surname	Capacity
Cllr. Mosoeu Matseo	Chairperson
Cllr Judith Stuurman	Non- executive Councillor
Cllr. L A Rigala	Non- executive Councillor
Mr M M Segalo	Member of the Audit committee

2. Opening and Welcome

The Chairperson welcomed members present and briefly explains the purpose of the meeting.

3. Attendance register

Attendance register was circulated and signed by members.

4. Apologies

There was no apology received from Me. W Cookley

5. Minutes of previous meeting:

None

6. Inputs from the audit committee regarding the annual report

The chairperson resolved to Oversight committee to accept the status of the Audit committee recommendations.

1|Oversight Committee minutes

7. Inputs from the Community

There were no comments received from the public.

8. Inputs by Oversight committee members

Cllr Stuurman mentioned that available funds are not used for the trainings; the only funds used for the trainings are from the LGSETA.

The committee resolved that allocation of funds in future should be clearly defined.

9. Service Delivery

Cllr Rigala mentioned that the municipality is utilizing municipal workers for political issues, e.g. (door to door).

Therefore committee recommended that employees should attend to political issues over the weekend to avoid unplanned expenditures for members who works overtime.

10. Organogram

The committee raised that the municipality's organogram does not reflect Director Community Services vacancy.

The committee resolved that the Annual report should reflect the current status of Community services.

11. Procurement matters

Cllr. Rigala recommended that Council should follow policies and standards for procurement process.

12. Payment of third parties

Committee resolved that the payment for third parties should be made in time.

13. Congratulations by Committee members


- Cllr Stuurman congratulated the municipality for doing a good job by improving among Qualified audit opinion.
- Cllr Stuurman mentioned that she is happy to be a member of the present Council, because issues raised by Council to management they are implemented and going forward the management should do wonders.
- Cllr Stuurman also mentioned that she was proud to attend the meeting in Welkom, whereby the Premier announced that Kopanong Local municipality received a Qualified Audit Opinion, and also congratulated the spirit of togetherness amongst the councilors.

Committee resolved that after considering the annual report of the municipality and representations thereon, recommend to:

- Council to approve the annual report without reservations

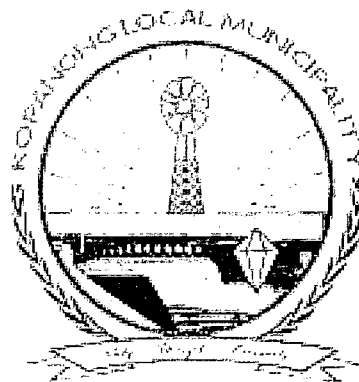
14. Conclusion:

The Chairperson thanked every member of the committee for their sterling contribution, and their participation in the review of the annual report and the meeting was declared closed.


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CHAIRPERSON
OVERSIGHT COMMITTEE

*17/03/2014
.....
DATE:

Oversight Report 2012/2013



Kopanong Local Municipality
051 713 9200
051 713 0292
2012/2013

1. Purpose

To submit to Section 80 oversight report of 2012/13 in terms of Section 129 MFMA.

2. Background

Council is vested with the responsibility to oversee the performance of their respective municipality, as required by the Constitution, the Municipal Finance Management Act (MFMA) and Municipal Systems Act (MSA). This oversight responsibility of council is particularly important for the process of considering annual reports.

The MFMA and MSA recognise that council has a critical role to play to ensure better performance by municipal departments and entities. There now exists an explicit linkage between the strategic goals, set by council through the IDP, which are translated into the budget, and the delivery of those goals, which is reported in the Annual Report. It is important for council to ensure that the budget gives effect or expression to priorities contained in the IDP. A good budget will lay a basis for better oversight and cement the contracts between the executive/council, the administration and the public.

The MFMA gives effect to financial management reforms that place greater service delivery responsibilities on managers and makes them more accountable for performance. Whilst, in the first instance it is left to the mayor or the executive committee to resolve any performance failures, ultimately the council is vested with the power and responsibility to oversee both the executive and administration.

3. The Oversight committee

In terms of council resolution, an oversight committee was established in terms of Section 79 of the Structures Act, 1998, to review the annual report of council and to prepare an oversight report based on the annual report.

The oversight committee comprises of three (3) non-executive councillors, as nominated by Council, 1 member from the audit committee and 1 community member.

4. Members of the oversight committee

Cllr. Matseo (Chairperson of the oversight committee)
Cllr. Stuurman (Non -executive councillor)
Cllr. Rigala (Non- executive Councillor)
Mr M M Segalo (Member of the audit committee)
Me. W J Cookley (Representative from the community)

4. 2012/2013 annual report consultation process

The annual report 2012/2013 was made public on the municipal website and the communities (9 units) and public libraries on the 06th February 2014.

Members of the community and other stakeholders were invited to submit written comments/ inputs into the annual report 2012/2013.

Oversight Report 2012/2013

The annual report was also submitted in terms of Section 127(5) (b) to the Auditor General of South Africa, Provincial Treasury and National Treasury, Co-operative Governance and Traditional Affairs (COGTA).

The annual report was made available in all units for public comments on the 06 January 2014, and the closing date for public comments was on the 26th February 2014. There were no comments received from the public.

5. Resolutions of the Oversight committee

At a meeting held on the 4th February 2014, the oversight committee sat to consider the annual report 2012/13 and resolved as follows:

6. Recommendation to council

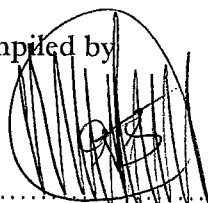
The Oversight Committee resolved to recommend that council adopts the annual report of 2012/13 without reservations.

7. Recommendations to management

The oversight committee resolved to recommend that the following measures be implemented by Management going forward:

- Allocation of funds for trainings should be clearly defined in future.
- Attendance of political issues by municipal workers over the weekend to avoid irregular expenditure for members who works overtime.
- Reflection of the current status of community services in the organogram should be disclosed in Annual Report.
- Council to follow policies and standard for procurement process.
- Payment of municipal third parties should be made in time

Compiled by



.....
Chairperson of the Oversight Committee

Date

17/03/2014